



Building Better Futures

Food Services Assistant

JOB CODE: HS001

Schedule: Full Time On-Site

Work Status: Regular / Non-Exempt

Salary: 9.35/ hr. based on experience and education

Location(s): San Benito, Texas

We Invite You to Join UMOs' Diverse & Dedicated Team

Are you a motivated, results-oriented candidate seeking to put your talents, skills, and experience to work as part of a mission-driven, customer-focused organization? If so, we invite you to join UMOs' diverse and dedicated team of over 1,000 professionals making a positive difference across more than 60 offices in seven states. Whether you are passionate about facilitating early childhood development; providing training and career planning for a parent; aiding a farmworker in accessing basic needs and new opportunities; educating at-risk individuals in HIV prevention; or supporting those fleeing domestic violence or human trafficking, UMOs is the place where you can fulfill your passion for helping families, businesses, and communities build better futures.

Benefits

To support its team members, UMOs offers highly competitive compensation as well as a benefits package including:

- Paid time off that increases over your years of service
- 12 paid holidays annually
- A robust range of insurance covering health, dental, vision, life, short- and long-term disability, and accidental death & dismemberment
- The options to establish either a Health Savings Account or Flexible Spending Account, which can be used to cover deductibles, prescriptions, and other healthcare expenses
- A variety of support services to promote well-being through the employee assistance program
- Retirement plan options, including 401(k) and Roth IRA, allowing you to make pre-tax or after-tax contributions. For those participating in the 401(k) Retirement Plan, UMOs annually contributes at least 3% of employees' eligible compensation

Advancement

In addition, UMOs offers opportunities for advancement. In fact, a number of the senior management, including Lupe Martinez, President & CEO, were promoted from within the organization.

Diversity & Equal Opportunity

UMOS is proud to be an Equal Opportunity Employer, and encourages qualified candidates of all backgrounds to apply, irrespective of race, ethnicity, color, religion, sex, national origin, sexual orientation, marital status, disability, age, parental status, and military service, or any other status protected by federal, state, or local law. In fact, 78% of senior management positions are held by people of color and women.

Want to make a real difference in a child's nutritional needs?

If you love children and you like seeing them enjoy well prepared meals that are both nutritional and healthy, then we may have a position for you. As a food service assistant, you will assist in preparation of nutritious meals for children and staff, who are authorized to eat with children during mealtime in accordance with the nutrition program guidelines and Child and Adult Care Food Program (CACFP) an/or the Summer Food Service Program (SFSP).

Primary Responsibilities (Not all-inclusive):

1. Assist in preparing nutritious meals for breakfast, lunch and supplemental snacks in accordance with the approved menu utilizing standardized recipes at required times and modifying menus only when addressing specials diets and/or obtaining approval by dietician and documenting revised menu.
2. Assist in cleaning and sanitizing all equipment, food storage areas and kitchen in accordance with state licensing codes, USDA guidelines and UMOs Sanitary program guidelines.
3. Assist in implementing UMOs system of equipment inventory and disposition at the beginning and end of the season.
4. Assist in implementing UMOs purchasing and inventory system for requisition of food and non-food items, and ensure adequate supplies are maintained in the kitchen on an ongoing basis.
5. Assist with food preparation activities by using appropriate practice for handling & storing food and being able to use basic equipment for weighing and measuring food.
6. Assist in the maintenance of food service records to include daily meal count.
7. Participate in training for basic meal and special diets preparation in accordance to IFSP/IEP and in-house staffing goals in working with children with specific dietary concerns.
8. Assist with food distribution and ensure correct portions are being served to each child as per age group and USDA guidelines.

9. As part of the PFCEF, support parent engagement efforts through meal preparation for parent/community activities such as parent meetings, open houses, fatherhood activities.
10. Report suspected child abuse and neglect in accordance to state law and UMOs policies and procedures.
11. Provide support or T/TA to other locations with some travel requirements.
12. Attend all staff meetings, trainings, parent activities and other program activities as assigned.
13. As necessary, responsible for providing short-term relief (breaks) of teaching staff in the classroom or playground.
14. Perform other duties as assigned.

Qualifications:

1. Demonstration of COVID-19 Vaccination required.
2. Be at least 18 years of age or older at time of interview.
3. GED and/or high school diploma, Preferred.
4. Preferred ability to read and write.
5. Minimum of three months food service experience, Preferred.
6. Ability to work irregular and/or flexible hours.
7. Have dependable transportation to and from work.

Conditions of Employment:

Employment with UMOs is contingent upon successful completion of a criminal background check prior to employment. In accordance with licensing regulation, must complete a physical exam and TB test showing absence of Tuberculosis within 30 days of employment or sooner as required by local/state regulation. Must complete approved Shaken Baby Training prior to working with children, Fire Extinguisher Training, Infant/Child CPR and First Aid within 30 days or sooner as required by local/state regulation. Complete 4-hour course in kitchen sanitation, food handling and nutrition prior to assuming kitchen duties; renewed annually. Employee must be able to lift or move up to 40 pounds. Criminal Background Check prior to employment.

[CLICK HERE TO APPLY FOR THIS JOB.](#)

UMOS is an equal opportunity Affirmative Action employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.